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Annual Report of the Executive Director

ONTARIO LEGISLATIVE LIBRARY

1985/86

Toronto, 1986

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Ontario

Office of the
Executive Director

Bureau du
directeur général

Legislative
Library

Bibliothèque
de l'Assemblée législative

Legislative Building
Queen's Park
Toronto, Ontario M7A 1A2
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16 June 1986

The Honourable Hugh A. Edighoffer, M.P.P.
Speaker of the Legislative Assembly of Ontario
Legislative Building
Queen's Park
Toronto, Ontario
M7A 1A2

Dear Mr. Speaker:

I have the honour to present the **Annual Report of the Executive Director of the Legislative Library** for the year ended 31 March 1986.

This Report is submitted pursuant to Section 131 (a) of the **Standing Orders of the Legislative Assembly** dated 29 April 1986.

Respectfully submitted,

R. Brian Land

R. Brian Land
Executive Director

Ontario Legislative Library

Senior Staff, 1985/86

Executive Director	R. Brian Land, B.A., M.A., B.L.S., M.L.S.
Executive Coordinator	E. Patricia Hay, B.A., B.P.H.E., B.L.S., M.L.S.
Head, Information and Reference Services	Mary E. Dickerson, B.A., B.L.S., M.L.S.
Manager, Press Clipping Service	* J. Robert Johnson ** Karen Wierucki, B.A., M.L.S.
Chief, Legislative Research Service	Cynthia M. Smith, B.A., M.A., B.L.S., M.L.S.
Head, Collections Development	Thora K. Clarkson, B.A., B.L.S.
Head, Technical Services and Systems	Pamela Stoksik, B.A., B.L.S.
Manager, Checklist and Catalogue Service	Linda L. Reid, B.A., B.L.S., M.L.S.

* Appointed 17 March 1986

** Resigned 24 January 1986

Senior Staff of the Legislative Library, Left to Right (Seated): Pat Hay, Brian Land, Mary Dickerson; (Standing): Linda Reid, Cynthia Smith, Bob Johnson, Pamela Stoksik, Thora Clarkson.

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Historical Note

The Ontario Legislative Library is the lineal descendant of the parliamentary libraries of Upper Canada (1792-1841) and of the United Province of Canada (1841-1867). Since Confederation, it has been administered successively by the Speaker (1867-1921), by the Minister of Education (1921-1964), by the Provincial Secretary (1964-1972), and by the Minister of Government Services (1972-1976). On 1 April 1976, the Legislative Library became a branch of the Office of the Assembly under the authority of the Speaker. On 1 September 1978, a Director of The Legislative Library, was appointed; on 3 September 1985, the title was changed to Executive Director by authority of the Speaker.

The Goal of the Library

The goal of the Legislative Library is to provide information, reference and research services to meet the needs of the Members of the Legislative Assembly, their staff and senior officers of the Assembly. The Library strives to achieve this goal by selecting, acquiring, cataloguing and servicing the books, periodicals, newspapers, government publications, reports, microforms, press clippings, and other materials in order to enable MPPs to carry out their legislative responsibilities in the most effective and efficient manner.

Legislative Assembly of Ontario
Standing Order 131
29 April 1986

XXI. LIBRARY

131. (a) The management of the Library, including regulation of admission, Library hours, and security and preservation of the collection, is the responsibility of the Executive Director of Legislative Library, subject to such special orders as he may receive from the House, and the Executive Director shall make an annual report to the House.

(b) A catalogue of the books belonging to the Library shall be kept and the reports thereon included in the Executive Director's annual report.

Introduction

The general election of 2 May 1985, which followed the dissolution of the 32nd Parliament of Ontario on 25 March, resulted in the election of a minority Progressive Conservative government headed by Premier Frank Miller. The government was defeated on a non-confidence motion in the House on 18 June, and on 26 June 1985 a Liberal government under the leadership of Premier David Peterson was sworn into office.

The return of minority government was accompanied by greatly increased activity by committees of the House which in turn had a direct effect on the number, range and complexity of requests for research and information from the Legislative Library. In addition, approval by the Board of Internal Economy at its meeting of 17 June 1985 of funding for additional support staff, including personal research assistants for Members, led to more than 100 new employees being added to the primary clientele served by the Library. As a result of these developments, the Library was faced with new challenges and increased demands for its services.

Among the highlights of the year were the following:

- Introduction of a new orientation videotape describing the services and facilities of the Library.
- Significant increases in the use of reference, research and press clipping services.
- Introduction of a series of **Info Kits** on topics of special interest to legislators.
- Introduction of **Automation Alert**, a bi-weekly current awareness service dealing with computers and office automation.
- Extension of research assistance to all standing and select committees.
- Continued growth of the subject authority record file which facilitates access to the Library's collection.

These and other developments are described in detail in this report.

Information and Reference Services

The Information and Reference Services section responds to requests for information, provides current awareness services, and makes available books, periodicals, and other materials to Members, caucus staff, staff of the Office of the Assembly and to other Library clientele.

Early in 1985, the Library prepared a videotape to introduce to Members the services and facilities offered by the Library. This videotape was shown for the first time at the seminar for new Members on 23 May 1985. In addition, it was used in conjunction with Library orientation sessions held during the summer recess for Members, legislative and research assistants, and caucus research staff of all three parties. The sessions were well attended by both new and experienced staff who offered positive comments on the usefulness of the orientation in acquainting themselves with library services. The value of the videotape presentation was also reflected in the substantially increased demand for reference services from our primary clientele.

As anticipated, the addition of personal research assistants for MPPs resulted in increased on-site use of the Library's facilities and a greater number of complex requests. In the nine-month period from 1 July 1985 to 31 March 1986, the volume of reference requests from primary clientele increased 60.5 percent compared with the same period a year ago. During this period, the number of requests from primary clientele requiring more than 15 minutes' search time increased by almost 100 percent. A similar increase in the number of requests (up 71.5 percent) was experienced by the Reference Research Unit which provides in-depth information retrieval support for the Legislative Research Service. During the year, the higher volume of requests resulted in increases in circulation of materials (up 21.8 percent), use of the Current Data File (up 51.0 percent), and computer-based reference searches (up 28.1 percent), compared to 1984/85.

In order to meet the information needs of the Library's primary clientele, it became necessary to review the level of service

being provided to the civil service and public, and to impose restrictions on access to services by these groups. Since May 1985, civil servants served by ministry libraries have been required to approach their ministry library first, and only if appropriate are they then referred to the Legislative Library. Overall, the Library has received excellent cooperation from ministry libraries and the new policy has resulted in more rational and effective use of Ontario government library resources.

As well, tighter enforcement of the Library's policy to refer members of the public to other library resources in Metro Toronto has been applied to ensure that staff were able to meet the time requirements on information requests from primary clientele. Those with legitimate need for access to the Legislative Library have been asked to schedule an appointment with a member of the reference staff to avoid interference or delays in responding to requests from primary clientele.

As noted in previous annual reports, the Current Data File, which contains press clippings from Ontario newspapers, pamphlet material and bibliographies, has become an indispensable reference source for Library clientele. It has been especially valuable this past year for new Members and research assistants who required background information on issues being dealt with by the Legislature and its committees. To ensure availability of back files at all times, the Library acquired a microfilm camera processor to film retrospective files on site rather than sending them out to a service bureau as had been done in the past. The camera processor will also be used to film other paper files for which duplicates are required.

Periodical Contents and **Periodical Selections**, two of the Library's current awareness publications, continued to be a very popular means for Members and caucus staff to keep abreast of new periodical literature. With the introduction of the Members Automation Project in early 1986, the Library introduced a new bi-weekly publication entitled

Automation Alert to provide current awareness of the periodical literature on computing and office automation. To facilitate updating of the continually changing mailing lists, the lists were loaded and the labels printed on the IBM PC.

The Library's program to videotape selected public affairs television programs and programs of special interest to the Legislature continued to develop and increased use of videotapes was recorded during the year. On numerous occasions the Library was called upon to lend equipment and technical assistance to Legislative committees and caucuses. During the planning for the introduction of "Electronic Hansard" of the Legislature's proceedings, arrangements were made for the Library to receive one copy of the Electronic Hansard videotapes, thus ensuring that the Library will be a complete repository for debates in both print and electronic formats.

In May 1985, Information and Reference Services and the Legislative Research Service collaborated to produce the first of three **Info Kits** which are designed to provide an in-depth treatment of topics of special interest to legislators. Consisting of a **Current Issue Paper** written by a research officer and a bibliography produced by a reference librarian, **Info Kits** also include selected articles or newspaper clippings representing different points of view on the topic. The three **Info Kit** topics produced in 1985 dealt with separate school funding, minority government and emergency planning. These have been well received and additional titles are planned for next year.

Press Clipping Service

The Press Clipping Service provides news clippings from 20 Ontario newspapers on 195 topics of interest to Members of the Legislature, their staff, caucus researchers and senior staff of the Office of the Assembly. A list of newspapers monitored and clipped appears in Appendix M.

Chart 1

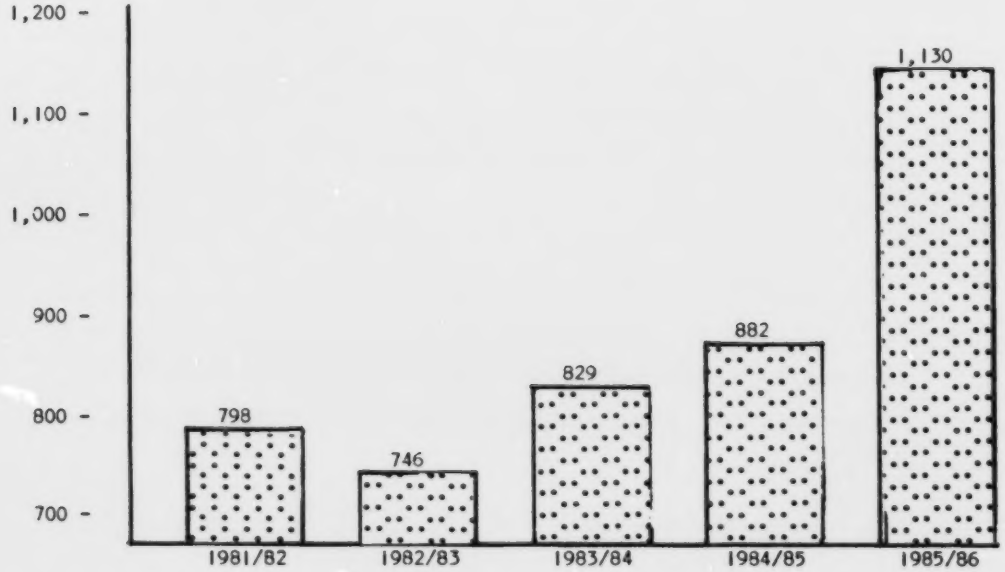
Expenditure on Library Materials by Type,

1985/86

Chart 2

Online Computer Searches,

1981/82 - 1985/86



Following the May 1985 election, the Service experienced a temporary drop in clients during the transition phase. However, this was promptly followed by a surge of new clients bringing the total to 170 by 31 March 1986, an increase of 21.4 percent compared with the same date in 1985. In spite of a substantial increase in workload (16.6 percent), staff were able to maintain delivery schedules.

The Service continued to issue **Press Highlights**, a current awareness service providing a round-up of press coverage of specific events of major interest. Events covered in 1985/86 were: the Ontario provincial election, the defeat of the Progressive Conservative government, the swearing-in of the Liberal Cabinet, the Ontario budget, municipal election results, the Ontario Progressive Conservative leadership convention, and the federal budget.

Canadian Legislative News, covering news stories from other provincial legislatures and intended to be published weekly during the Session, was published only occasionally. This was in part because sittings of other legislatures did not coincide with the sitting of the Ontario Legislature, and in part because of a dearth of stories worth reproducing.

In mid-March 1986, the Service began a feasibility study to provide caucus and Members with a daily early-morning selection of articles of political interest from the three Toronto daily newspapers.

Karen Wierucki, who had served as Manager of the Press Clipping Service since March 1984, resigned in January 1986 and was succeeded by Robert Johnson, formerly of Maclean Hunter Ltd.

Legislative Research Service

The Legislative Research Service provides research assistance to individual MPPs on request, to committees of the House at the request of their chairmen, and to senior officers of the Legislative Assembly. In accordance with its objectives, the Service also prepares papers

for conference attendees. In September 1985 several papers were prepared for those attending the Commonwealth Parliamentary Association conference in Saskatchewan.

As of 31 March 1986, there were 15 research officers, (12 complement and three contract), whose subject specialties include law, political science, public administration, economics, environmental studies, urban planning, history, and sociology. Full use is made of the subject expertise of staff, who also function as generalists when required. During the 1st Session of the 33rd Parliament, the type, range and complexity of issues varied greatly. The number of research requests was 593, of which 309 or 52.1 percent were from individual members, 213 or 35.9 percent from committees, 42 or 7.1 percent from senior officials of the Legislative Assembly, and 29 or 4.9 percent from other sources. The overall number of requests increased by 27.3 percent compared with 1984/85; requests from individual MPPs increased by 25.1 percent and the number of requests from Committees increased by 54.3 percent over 1984/85.

Research officers assigned to committees identify issues, gather and analyze information, prepare background papers and frequently draft reports to reflect the findings and recommendations of the committee. A research officer assigned to a committee attends all its meetings and keeps an assigned alternate research officer informed about all issues to enable the latter to attend in case of an emergency or to assist at peak work periods. During 1985/86, research officers provided support on a continuing or ad hoc basis to all standing and select committees of the House. Continuous support, including the writing of interim or annual reports was provided to Public Accounts (Helen Fritz); Procedural Affairs and Agencies, Boards and Commissions (John Eichmanis); and Economic Affairs (Fernando Traficante). Continuous support was also given to the Standing Committees on Social Development (Albert Nigro, Bob Gardner, and Patrick Malcolmson who prepared a massive summary of hearings on Bill 30); the Ombudsman (Merike Madisso); Resources Development (Merike Madisso); Regulations and Private Bills (Philip Kaye); and to the Select Committee on Energy (Jerry Richmond, David

Neufeld and Beth Ward prepared research projects on various energy sources). Support was also provided on an ad hoc basis to Members' Services (Lucinda Flavelle); Administration of Justice (Barbara Cotton prepared a summary of tabled and proposed amendments with respect to Bill 7); and General Government (Bob Gardner). The number of committee meetings attended by research officers during the year was 434, an increase of 240 or 123.7 percent compared with 1984/85.

In addition to its regular work for Members and committees, the Legislative Research Service publishes analytical reports on current issues of general interest to MPPs. Since 1981, when the first **Current Issue Paper** was published, 40 have been published, 15 of them during 1985/86. These papers range from 15 to 25 pages in length, include footnotes and bibliographies and cover a variety of timely topics of relevance to provincial legislators. Subjects covered in 1985/86 included the status of Members after dissolution of the Legislature; bilateral free trade; the use of computers in legislatures; extra billing; acid rain in Ontario (revised); public opinion polls and elections; the timing of elections in Canada; high-speed police chases; assets under Ontario's Family Law Reform Act; public funding of separate schools; the equality rights provision of the Canadian Charter of Rights and Freedoms; Ontario's Legislative Building; minority government; emergency planning in Ontario; and the restructuring of the Canadian financial system.

The Legislative Research Service also publishes **Research Reviews**, short studies which complement the **Current Issue Papers.** Since their inception in 1982, 21 **Research Reviews** have been released. Titles published during 1985/86 dealt with the selection of party leaders, the duration of elections in Canada and public funding of private schools in other Canadian provinces.

During 1985/86, there were 1,293 requests for **Current Issue Papers**, 473 for **Research Reviews**, and 339 for **Info Kits** for a total of 2,105, an increase of 123.2 percent over the one-year period. The continued growth in demand of **Current Issue Papers** and **Research Reviews** and the popularity of the new **Info Kit** attest to their relevance, timeliness and usefulness to legislators.

During the past year, the Legislative Research Service continued to organize in-house discussions on the work of the Legislature and related activities. Initiated in September 1983, these discussions are open to all employees of the Legislative Library as a form of staff development. Speakers heard during 1985/86 were: Clara Hatton, Research Director, Gallup Poll of Canada (May 1985); Michael Adams, President, Environics Research Group Ltd. (October 1985); Peter Wright, Deputy Secretary, Policy and Priorities Board of Cabinet (November 1985); Andy Donato, political cartoonist, **Toronto Sun** (January 1986); and Fern Bayer, Curator, Government of Ontario Art Collection (March 1986). Arrangements for speakers were made by Philip Kaye, research officer.

Because of the demand for office accommodation created by the addition of new staff for Members and the party caucuses, several research officers were moved from the first to the fourth floor of the North Wing of the Legislative Building in December 1985. As of 31 March 1986, the administrative offices of the Legislative Research Service remained on the first floor pending completion of renovations on the fourth floor.

Collections Development

The Collections Development section selects materials to meet the current and anticipated information and research needs of the Library's clientele. These materials include books, government publications, reports, periodicals and other serials, and audio cassettes. Collections librarians are also responsible for developing and revising selection and retention policies, withdrawing materials no longer needed, and selecting from the large number of books and reports donated to the Library each year.

During the year, efforts were made to ensure that the Library acquired all the published reports and background studies that would assist research into controversial political issues such as separate school funding, extra-billing by doctors and free or enhanced trade. A number of studies were added relating to freedom of information and privacy and to the safe transportation of hazardous substances. In addition, several

Canadian and American dissertations on legislative and social issues were acquired during the year and more are on order. The updating of the reference collection continued during the year, and several new encyclopedia sets were added to the Library. Subscriptions were placed for two ethnic newspapers published in Toronto, **El Popular**, read by the Spanish community, and **Correio Portugues.** Two additional French-language weekly newspapers were added, **Le Journal** from Cornwall and **Le Gout de Vivre** from Penetanguishene.

Over the past several years the Library has been building up its collection of French-language materials. The Library receives two copies of all Ontario government publications including statutes published in French, and French-language editions of all Canadian federal government publications issued as part of the federal depository publications program. As well, the Library receives most publications issued by the Quebec government including statutes, regulations and debates, and subscribes to several important law report series for the Province of Quebec. The collection also includes a good selection of French-language books in subjects ranging from law, politics and public finance to environmental and social issues. The Library subscribes to **Point de repère: Index analytique d'articles de périodiques québécois et étrangers,** and **Index de L'actualité vue à travers la presse écrite.** In addition to subscribing to Ottawa **Le Droit,** Montreal **Le Devoir,** and Quebec **Le Soleil,** the Library receives four of the thirteen weekly French-language newspapers published in Ontario.

A rare broadside proclamation issued by the Hon. John Graves Simcoe, first Lieutenant-Governor of Upper Canada, was acquired by the Library in 1985. Originally signed and issued in Quebec City in 1792, it was translated and reprinted in 1795 at Newark (Niagara-on-the Lake) by Gideon Tiffany, the second government printer of Upper Canada. The proclamation sets out the terms for granting land in the colony. Simcoe proclamations rarely come on the market and the Library was fortunate to have acquired this prized item for its collection.

There were many donations of books and other materials to the Library.

A significant donation was 150 boxes of materials from the disbanded provincial Justice Secretariat. Large donations were also received from the Secretariat for Social Development, the Office of the Speaker, the Legislative Counsel, Hansard, and the party research caucuses. Among the many present and past Members who contributed reports and books were Claude Bennett, Leo Bernier, Luc Guindon, Jack Johnson, George A. Kerr, Richard F. Ruston, Robert S. Welch and Thomas L. Wells.

A thorough weeding of the collection is nearing completion, resulting in the withdrawal of many older volumes no longer judged useful to our clients. From the withdrawals, donations were made to a number of institutions in Ontario including the Metropolitan Toronto Library, the University of Toronto Library and Dalhousie University Law Library, the latter institution having incurred serious losses in a fire in 1985. The conservation of Library materials is another ongoing responsibility and Collections staff arranged for the craft binding of a number of Ontario local histories, some of which are now irreplaceable. In addition, a duplicate set of this province's pre-Confederation **Journals and Sessional Papers** was rebound. The design and mounting of the exhibits at the entrance to the Library was also carried on by Collections staff.

Selections from the Canadiana Collection of the Ontario Legislative Library was published in March 1986. An illustrated and annotated catalogue of some of the Library's Canadiana treasures, it was compiled and edited by Thora Clarkson, Head of Collections Development, and designed by Frank Loconte of the Ministry of Government Services. It will be made available for sale through the Ontario Government Bookstore.

During the year, Collections Development accepted responsibility for a library clerk from the Ontario Career Action Program (now merged into Futures) for a 16-week training period. This was a successful placement and the trainee went on to employment as a data entry clerk in a library systems firm in Toronto.

Technical Services and Systems

The Technical Services and Systems section is responsible for the acquisition, bibliographic control and processing of materials added to the Library's collection and the maintenance and development of the Library's Automated Support System.

There were two significant developments in the area of the Library's Automated Support System during the 1985/86 fiscal year. One was the growth of the Library's machine-readable authority file; the other was the conversion of a portion of the shelflist to machine-readable format. The Technical Services and Systems staff continued to work closely with the Geac Computer Corp. Ltd. in the development and implementation of an automated authority file. In addition to testing various aspects of the authority module design, staff worked consistently to increase the number of records in the authority file to make it more useful to the cataloguing process. As a result, the file has grown by more than 50 percent during the past year. While the objective has been to build the name authority file in-house, approximately 13,000 subject authority records were purchased from a commercial vendor in order to exercise better control over this area of the bibliographic file. Purchase of these records has expedited the development of subject authority control and reduced labour-intensive original input significantly.

The master database grew by 26,438 records (or 67.5 percent) during the past year. However, this rather spectacular growth was accounted for, in part, by special projects carried out in 1985/86. These projects were the conversion of shelflist records which accounted for 13 percent, and the **Monthly Checklist** completion project which accounted for 25 percent. The other 62 percent of the growth in the database was accounted for by regular cataloguing. The actual number of titles catalogued showed an overall increase of 9 percent.

Approximately 3,400 records from the shelflist were converted to machine-readable format utilizing the Marc Records Distribution Service facilities of the National Library of Canada. This, in turn, allowed

Chart 3
Newspaper Clippings Distributed,
1981/82 - 1985/86

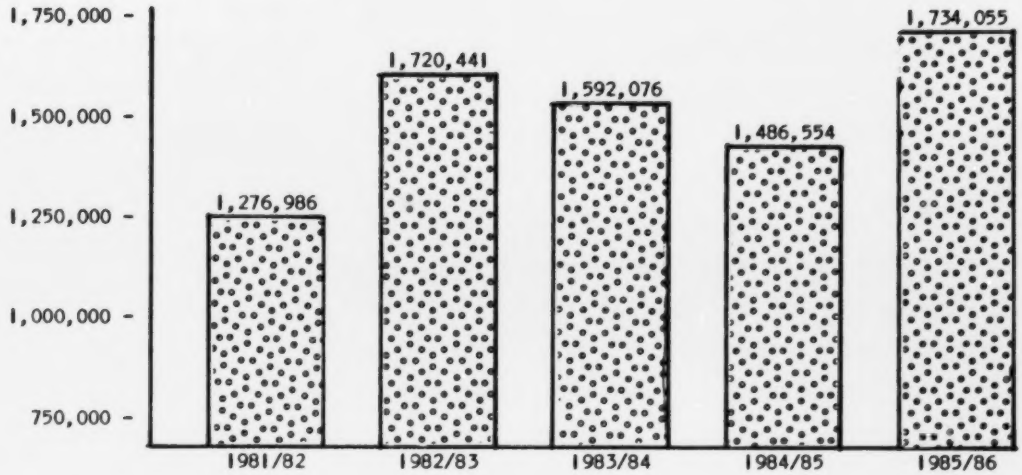
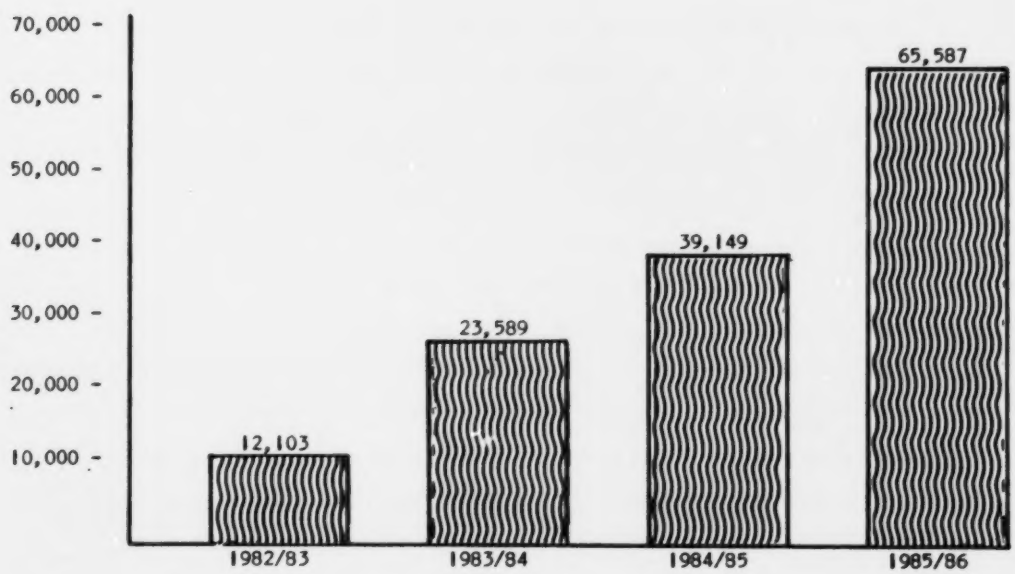


Chart 4
Cataloguing Records in Master Database,
1982/83 - 1985/86



staff in Technical Services to conduct an intensive withdrawal of cards from the Library's card catalogue which has not been added to since December 1981. During the six-month period, June to December 1985, over 30,000 cards were withdrawn. As a result, it was possible to compact the existing cards from four cabinets into two, thus freeing valuable floor space for the use of the Information and Reference staff.

In November 1985, the Board of Internal Economy authorized the Legislative Library to lease additional office space at 180 Bloor Street West for the use of Technical Services and Systems. After protracted negotiations, this space became available on 1 March 1986. Since that date, discussions have been carried on with the Ministry of Government Services regarding modifications to the existing floor plan in order to make most effective use of the additional area. It is expected that these modifications will be completed by May 1986.

As a result of staff turnover, the Systems Unit in Technical Services and Systems was reorganized early in the fiscal year. This resulted in assignment of principal operations duties to one staff member rather than sharing responsibility between two persons. This change worked out well and a more efficient and streamlined computer operations process has ensued. The reorganization will ensure orderly and smooth progression of computer operations during the maternity leave of the Systems Librarian. During her leave, her position will be filled by another member of Technical Services and Systems staff who underwent intensive training in the last two months of the fiscal year.

In September 1985, the Manager, Publications Services, and the Supervisor of the Ontario Government Bookstore, Ministry of Government Services, visited the Section for a demonstration of the Geac system. In response to their request, a proposal was prepared to provide Publications Services with access to the Checklist component of the Library's database. The projected date for this access to begin is the second quarter of 1986. As yet, Publications Services has not proceeded with the proposal.

In February 1986, the Library paid its final instalment to Geac Computers International. The online catalogue and MARC data entry components passed a system reliability test, indicating greater than 98 percent availability of all critical functions. In addition, the System 6000 hardware passed the quality assurance test. Geac and the Library will continue to work together on the further development of the modules for authority control and Boolean searching.

As part of the ongoing process of planning and review within Technical Services and Systems, the commercial acquisitions area underwent a systems study during this fiscal year. This is preparatory, in part, to a decision on the feasibility of automating this component of the section. The government publications acquisitions area will undergo a similar study during 1986/87.

Features, the newsletter edited by the Systems staff to inform the Library staff as a whole of developments relating to the online catalogue, changed from an irregular to a regular monthly publication during 1985/86. This is an important and necessary vehicle for maintaining communication with the rest of the Library staff which is dispersed in three different buildings.

Checklist and Catalogue Service

The Checklist and Catalogue Service is responsible for cataloguing all Ontario government publications issued by ministries and other bodies designated in the **Ontario Manual of Administration** as Schedule 1 agencies. The data are entered into the Geac computer system of the Legislative Library and, since late 1985, have been accessible through the online catalogue.

From this data, computer tapes are generated to print the **Monthly Checklist/Liste mensuelle** and **Annual Catalogue/Catalogue annuel** of Ontario government publications. These bilingual publications, which are compiled and edited by the Checklist and Catalogue Service, are

published by the Ministry of Government Services and distributed to libraries and the public. The **Monthly Checklist/Liste mensuelle** provides order information for recently issued titles and the **Annual Catalogue/Catalogue annuel** serves as a retrospective bibliography. After a slight decline in the number of titles catalogued in 1984/85, the statistics have risen again by 17.2 per cent, reflecting the increased output of government publishing.

Under the auspices of the National Library, the Checklist and Catalogue Service provides Cataloguing-in-Publication (CIP) data on request to Ontario government ministries and agencies. Participants in the program submit an information sheet along with the initial pages of the manuscript prior to publication. The Checklist and Catalogue Service produces a catalogue record that includes the entry points, subject headings and classification numbers. After verification by the National Library, the data are printed in the book itself and disseminated by the National Library through its computer tape and printed services. The number of items receiving CIP data showed a sharp increase of 50.9 per cent during 1985/86 in response to the active promotion of the program by the Checklist and Catalogue Service.

The Checklist and Catalogue Service continues to work in close co-operation with Publications Services of the Ministry of Government Services in assigning international numbers (ISBNs and ISSNs) to Ontario government publications and in preparing the paper work relating to items to be microfiched. The microfiche program was cut back in February 1986 because of budget constraints within Publications Services.

Ontario Government Libraries Council

Several members of the staff of the Legislative Library participated actively in the work of the Ontario Government Libraries' Council, the organization that brings together representatives from more than 60 libraries to discuss matters of mutual interest and concern. Brian Land, Executive Director of the Legislative Library, served as Past Chairman of the Council for 1985/86, and Linda Reid, Manager of

the Checklist and Catalogue Service, served as a member of Council. Carolyn Barnes and Bob Gardner of Information and Reference Services, served as chairperson and as member respectively of the Continuing Education Committee. Mr. Gardner also spoke on "Marketing Library Services" at a meeting on 23 October 1985 as part of the Council's continuing education program.

Brian Land, assisted by Patricia Hay, Executive Coordinator, again conducted a statistical survey for the Council of Ontario government libraries for the 1984/85 fiscal year. The purpose of the survey was to determine the nature and extent of existing library resources, both human and physical, as part of the Council's continuing examination of the role of libraries and information centres in the government of Ontario. Sixty-two libraries were surveyed, of which 58 (93.5 percent) responded.

Holdings of print materials, microforms and audiovisual materials among the reporting was as follows:

- 1.2 million catalogued books;
- 24,674 serials (periodicals, newspapers, etc.);
- 1.1 million microforms (microfilm, microfiche, etc.);
- 94,000 audiovisual materials (films, slide sets, sound recordings, videotapes, etc.);
- 82,000 other non-book materials.

Total library operating expenditures were $10.9 million of which $6.9 million was spent on wages and salaries (including employee benefits) and $2.3 million was spent on acquisition of library materials. Full-time library personnel consisted of 92 professional librarians, 18 other professional specialists (e.g., research officers), 106 library technicians and 62 clerical and other support staff for a total of 278. In addition, there were 82 part-time employees.

Association of Parliamentary Librarians in Canada

The Association of Parliamentary Librarians in Canada/L'Association des bibliothécaires parlementaires au Canada held its annual general meeting in Calgary on 13 June 1985. Topics discussed at the meeting included the formulation of goals and objectives for parliamentary/legislative libraries, and publications issued by parliamentary/legislative libraries. The orientation videotape on the services of the Legislative Library was shown and reviewed along with a similar videotape from the Library of Parliament.

Executive Director's Visit to Dublin and Westminster

Brian Land, Executive Director of the Legislative Library, paid visits during his annual vacation to the Leinster House Library, Dublin, on 17 July and to the House of Commons Library, Westminster, on 25 July 1985. The Library located in historic Leinster House serves both the Seanad Eireann (Senate) and the Dail Eireann (House of Representatives) which constitute the two houses of the Oireachtas (National Parliament) of the Republic of Ireland. The Library contains all documents laid before Parliament, the published debates of the Seanad and Dail, and reports of departments, commissions and semi-state bodies. It is an official depository for publications of the United Nations, the Organization for Economic Cooperation and Development, and the European Communities. It also maintains a collection of publications of the Council of Europe and of the Food and Agricultural Organization. It holds many documents of historical interest, including a valuable collection of pamphlets of the 17th, 18th and 19th centuries.

Mr. Land's visit to Westminster coincided with the last day of Parliament before the 1985 summer recess when the issue of pay increases for senior civil servants was being hotly debated. He viewed a new film on the Houses of Parliament prepared under the direction of the Education Officer, Public Information Office of the House of Commons Library. He also witnessed a demonstration of the Library's computer database POLIS (Parliamentary On-Line Information System) which was begun in 1980. In turn, he showed the new videotape on the Legislative Library and gave a

brief address on the Library's operations and services to the senior staff of the Commons Library. His visit was in return for one paid by Dr. Menhennet, Librarian of the House of Commons, to Queen's Park in September 1984.

Organization and Staffing

For administrative purposes, the Executive Director of the Legislative Library reports to the Speaker of the Legislative Assembly (See Appendix A). The annual estimates of the Legislative Library are submitted in the first instance to the Board of Internal Economy. Subsequently, the Library's estimates, along with those of other branches of the Office of the Assembly, are presented to the Standing Committee on General Government for review and approval.

An organization chart for the Legislative Library is provided in Appendix B and a staff roster appears in Appendix O. As of 31 March 1986, the full-time regular complement totalled 80, distributed as follows: Office of the Executive Director - 5; Information and Reference Services - 22; Press Clipping Service - 10; Legislative Research Service - 16; Collections Development - 4; Technical Services and Systems - 19; Checklist and Catalogue Service - 4. In addition, there were 16 unclassified contract positions, 9 summer students and 11 part-time students.

Staff Activities

Members of the staff of the Legislative Library continued to be active in the work of library-related organizations. Brian Land, Executive Director, served as Past Chairman of the Ontario Government Libraries' Council and continued as Chairman of the Resource Network Committee of the National Library Advisory Board, and as the Canadian Library Association's voting representative on the Book and Periodical Council. He also served on the Legislation Committee of the Ontario Library Association, as a consultant and contributor to **The Canadian Encyclopedia**, and as a regional adviser for the 2nd edition of the **ALA World Encyclopedia of Library and Information Services.** He was

chairman of the first National Newspaper Colloquium sponsored by the National Library and held in Ottawa 12-13 November 1985, and addressed graduate students at the Faculty of Library and Information Science of the University of Toronto on "Access to Information in Canada" on 6 December 1985 and 14 March 1986, and the Career Information Resource Advisory Group on "The Changing Role of Library and Information Science Professionals" on 27 March 1986. He also served as a member of the Publications Advisory Committee, an inter-ministerial committee concerned with advising on the implementation of Freedom of Information legislation in Ontario.

Pat Hay, Executive Coordinator, again coordinated Red Cross Blood Donor Clinics for Office of the Assembly employees and caucus employees.

Mary Dickerson, Head of Information and Reference Services, served as President of the Toronto Chapter of the Special Libraries Association for 1985/86 and continued as a member of the Ontario Task Group on Ontario Newspapers. She was also a member of the Planning Committee for the Orientation Seminar for New Members, 22-23 May 1985, a member of the Planning Committee for the July 1986 Regional Conference of the Commonwealth Parliamentary Association, and a member of the Executive Committee of the Toronto Council of Information Organizations. She addressed the Special Libraries Association Annual Conference in Winnipeg in June 1985 on "Legislative Update: National and Provincial Issues"; the Ontario Library Association Annual Conference in Toronto in November 1985 on "The Online Catalogue in the Ontario Legislative Library from the Reference Perspective"; and the Special Libraries Association Winter Meeting in Nashville, TN, on "Long-Range Planning for the Toronto Chapter".

Bob Gardner, librarian, Information and Reference Services, addressed the Special Libraries Association Online Users' Group on "Modems and Printers" on 30 April 1985; the Ontario Government Libraries' Council Continuing Education Meeting on "Marketing Library Services", 23 October 1985; and the Special Libraries Association Online Users' Group on "Downloading" on 3 December 1985. He also provided advice on IBM

PC hardware and software installation to several Ontario government libraries, the Metro Toronto Library and the Alberta Legislature Library.

Other Information and Reference Services staff active professionally were: Carolyn Barnes, who served as the Chairperson of the Continuing Education Committee of the Ontario Government Libraries' Council, and Eleanor Barnes, who served as Chairperson of the Special Interest Group on Government Libraries of the Canadian Association of Law Libraries. Mary Dickerson, Susan Waintman and Mary Faulkner made a presentation on "Government Publications" to students at the Faculty of Library and Information Science of the University of Toronto on 27 February 1986. Susan Waintman, Mary Faulkner and Eleanor Barnes conducted a half-day seminar on "Government Publications and Parliamentary Papers" for the Trent Library Services Group on 7 March 1986.

Karen Wierucki, Manager of the Press Clipping Service, served as Conference Chairperson, and as a member of the Board of Directors of the Association of Community Information Centres in Ontario, and as Chairperson-Elect of the Toronto Chapter of the Canadian Association of Special Libraries and Information Services.

Cynthia Smith, Chief of the Legislative Research Service, served as Past President of the Toronto Chapter of the Special Libraries Association, as Chairperson of its Long-Range Planning Committee, and as the Canadian member of the S.L.A. Government Relations Committee. She addressed the S.L.A annual conference in Winnipeg on "The Librarian as Corporate Trainer" on 10 June 1985, and moderated the S.L.A. Toronto Chapter panel on "Help Outside the Library" on 17 January 1986. She was a panelist at a meeting of the Canadian Association of Special Libraries and Information Services, Toronto, on 5 March 1986 and spoke on the topic of "The Librarian as Research Manager". She was a guest lecturer at the University of Toronto Faculty of Library and Information Science on 18 March 1986 when she spoke on "The Personnel Process and Problems".

John Eichmanis, research officer, was guest lecturer in the course on Comparative Legislatures, Department of Political Science, University of Toronto on 14 November 1985.

Elaine Campbell, research assistant, was guest lecturer in the Applied Social Research Program at Georgian College, Barrie, in November 1985.

Pamela Stoksik, Head of Technical Services and Systems, served as the representative of the Toronto Chapter of the Special Libraries Association to the Canadian Committee on Cataloguing until June 1985. She spoke on "Preparing the RFP" (Request for Proposal) at the annual conference of the Canadian Library Association in Calgary in June 1985, served as a member of the C.L.A. Technical Services Coordinating Group, and as a member of the editorial board of the **Canadian Library Journal.**

Lynn Morgan, systems librarian, Technical Services and Systems, spoke on "Microcomputers in Libraries" at the annual conference of the Ontario Association of Library Technicians on 4 May 1985. She also participated in a panel at the Winterbreak Conference of the Ontario College and University Libraries Association on "Automated Authorities: Problems and Solutions" on 28 February 1986.

Linda Reid, Manager, Checklist and Catalogue Service, served as a member of the Ontario Government Libraries' Council. In July 1985, she was appointed the representative of the Toronto Chapter of the Special Libraries Association on the Canadian Committee on Cataloguing, Ottawa.

During the year, the Legislative Library sent representatives to conferences of several library and library-related associations. These conferences provided an opportunity for library staff to attend program sessions of special interest and relevance, to meet and consult with colleagues from libraries and other institutions on matters of mutual concern, and to participate in furthering the objectives of the respective associations.

Annual conferences attended by Legislative Library staff included: the Canadian Association of Law Libraries, Saint John, May 1985; the Ontario Association of Library Technicians, Toronto, May 1985; the Canadian Library Association, Calgary, June 1985; the Canadian Bar Association,

Halifax,June 1985; the Federation of Canadian Municipalities, Calgary, June 1985; the Canadian General Justice Association, Vancouver, July 1985; the Ontario Library Association, Toronto, October 1985; and the Canadian Study of Parliament Group, Ottawa, March 1986. Other conferences attended by staff included: "Challenging our Images", a conference on pornography and prostitution, Toronto, November 1985; "The Enactment of the Spills Bill", sponsored by the Ontario Society for Environmental Management, Toronto, December 1985; "Development at the Edge", an Urban Studies Symposium, Toronto, February 1986; and a conference on "The Changing Environment for Canadian Institutions", Toronto, March 1986.

Obituary

We record with regret the death of Magnhild (Mary) Hrynkiw on 13 December 1985. Mrs. Hrynkiw retired on 31 March 1981 after 23 years' service to the Province of Ontario, the last seven of which were as a member of the staff of the Legislative Library.

Visitors to the Library

Among the visitors to the Legislative Library during the year were: Park Young Hee, National Assembly Library of Korea, Seoul; Priscilla Baines, Head of the Economic Affairs Section, Research Division, House of Commons Library, Westminster; Jane Ann Lindley, Congressional Research Service, Washington, D.C.; Bruce Peel, Edmonton, Chairman of the Publications Committee of the Bibliographical Society of Canada; Wilbur Grasham and Maurice Demers, Institute of Public Administration of Canada, Toronto; Susan Jackson, Director of Library Services, Department of Justice, Ottawa; Paul Kitchen, Executive Director, Canadian Library Association, Ottawa; Mary de Reus, Research Librarian, Board of Trade of Metropolitan Toronto; David M. Hamilton, Clerk, Henry Joe, and Douglas Schouerte, Legislative Assembly of the Northwest Territories, Yellowknife; Gary Levy, editor, Canadian Parliamentary

Review, Ottawa; John McDonough, Director of Legislative Research Services, Legislature Library of Alberta, Edmonton; Phyllis Christenson, Marney Canik and Charles Shafer, U.S. General Accounting Office, Washington; Maria Pisa, U.S. National Agricultural Library, Washington; Robert Lane and four staff members of the Air University Library, Maxwell Air Force Base, Montgomery, AL; Patricia Appavoo, University Librarian, Athabasca University, Athabasca, AB; and Margarita Neumann, University of Waterloo Library.

In addition, several groups visited the Library including a delegation of Italian parliamentarians; legislative interns from British Columbia; students from the library technicians program, Fanshawe College, London; and students from the Faculty of Library and Information Science, University of Toronto.

Appreciation

The Executive Director would like to express his appreciation to the Speaker of the Legislative Assembly, the Hon. Hugh Edighoffer, to the members of the Board of Internal Economy and to the senior officers of the Office of the Assembly for their continuing support of the work of the Legislative Library.

He would also like to acknowledge the contribution of the entire Library staff and, in particular, that of the senior staff during a year when the Library experienced dramatic increases in the demand for its services. A special word of appreciation goes to Karen Wierucki, who resigned as Manager of the Press Clipping Service in January, for her contribution to that important service.

R. B. Land

Executive Director
Legislative Library

More than 16,000 inquiries were handled by the Information and Reference Services staff, an increase of 11.2 percent compared to 1984/85, and an all-time record high. Pictured (Left to Right) are Susan Waintman, Assistant Head; Don Krueger, Librarian; and Rosamond Austin, Reference Assistant.

The Press Clipping Service, which monitors and clips 20 Ontario newspapers, distributed a record 1.7 million clippings to a clientele of 170, and published seven issues of **Press Highlights**, a selection of press coverage of specific events of major interest such as the Budget. Shown here is Erica Bene.

The Legislative Research Service provided assistance to all standing and select committees of the House. In addition, requests from individual MPPs increased by more than 25 percent. Allan McLean, MPP Simcoe East (above right) is shown in consultation with Albert Nigro, Research Officer.

A significant development in the Library's Automated Support System was the growth of the machine-readable authority file. As of 31 March 1986, there were 27,622 records in the authorities database stored in the Geac 6000 computer. Pictured above is Lori Erwin, Government Publications Technician.

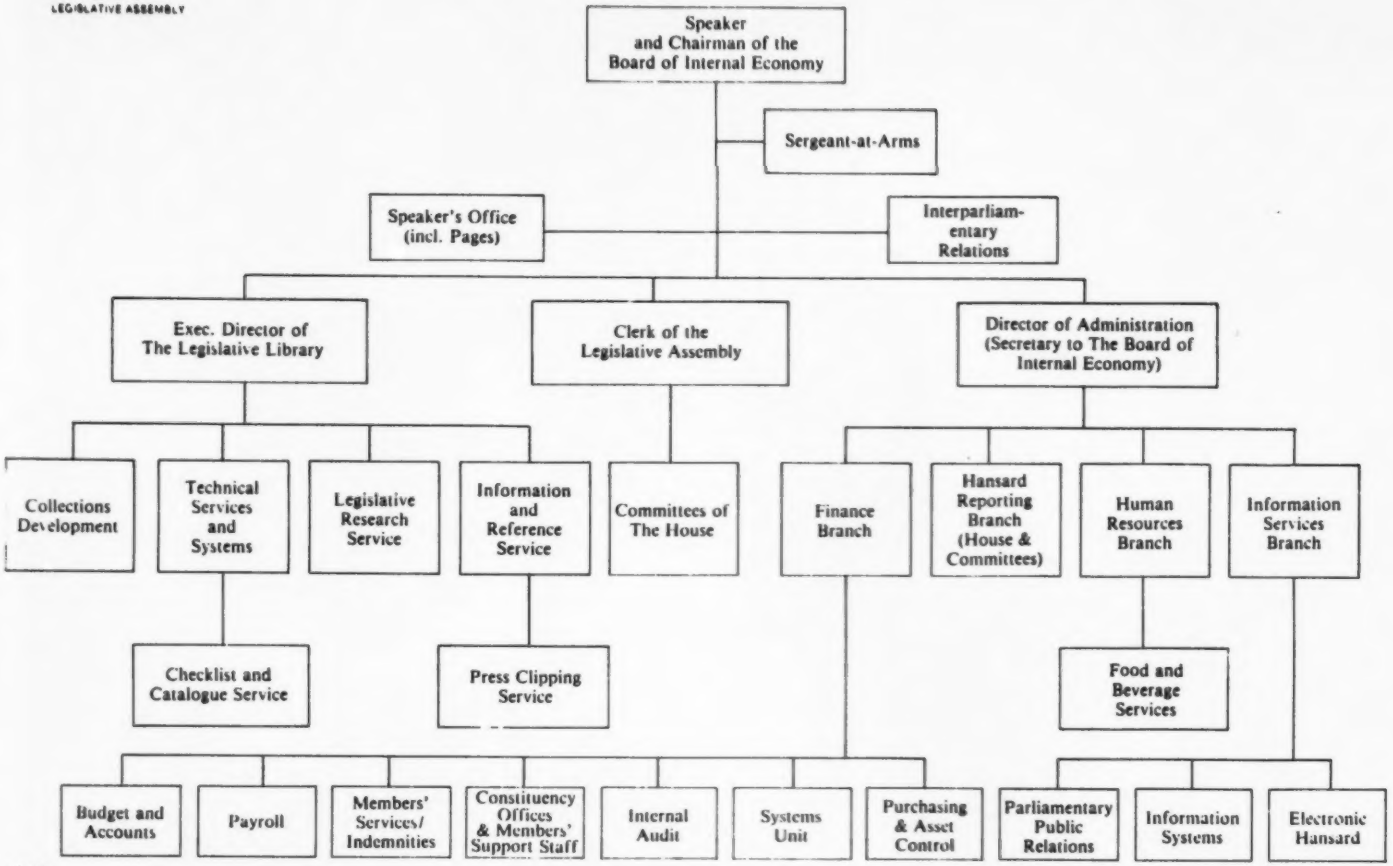
The Checklist and Catalogue Service works in close cooperation with the Publications Services of the Ministry of Government Services in assigning international numbers (ISBNs and ISSNs) to publications issued by the Ontario government. Shown above is Donna Stellar, Library Technician.

Members of the Library staff continued to be active in the work of library associations. Mary Dickerson (middle) and Cynthia Smith (right), shown here with Brian Land, served as President and Past President respectively of the Toronto Chapter of the Special Libraries Association.

Appendix A

ADMINISTRATIVE STRUCTURE

OFFICE OF THE LEGISLATIVE ASSEMBLY



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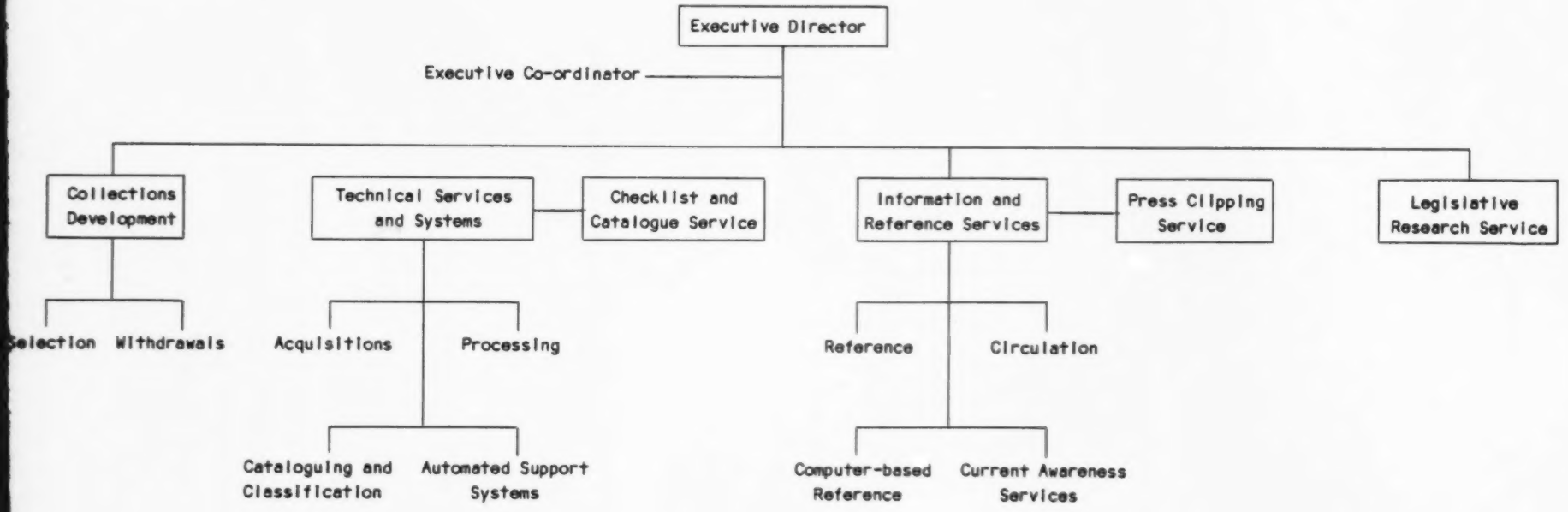
Appendix B

Administrative Structure:
Ontario Legislative Library



Appendix C

Notable Acquisitions

Loose-leaf Services

Alberta Parliamentary Digest. Edmonton: The Digest, 1985-.

Canadian Parliamentary Digest=Répertoire parlementaire canadien: Agincourt, Ont.: Carswell, 1984-.

MacFarlane, Craig B. and Robert W. Macaulay. **Land Use Planning: Practice, Procedure and Policy.** Scarborough, Ont.: Butterworths, v. 1, 1984-.

McLarren, Philip H. **Employment in Ontario: a Guide to Conditions of Work and Employee Benefits.** Scarborough, Ont.: Butterworths, v. 1, 1984-.

Nova Scotia Statute Citator. Toronto: Carswell, 1985-.

Serials

Administrative Law Journal. Montreal: Jewel Publications, v. 1, 1985-.

The Advocates' Quarterly. Aurora, Ont.: Canada Law Book, 1977-. Library has: v. 6, 1985-.

Business and the Law. Don Mills, Ont.: De Boo, 1984-. Library has: v. 2, 1985-.

CIS Federal Register Index. Bethesda, Md.: Congressional Information Service, 1984-. Library has: 1985-.

Canada's North: The Reference Manual. Ottawa: Indian and Northern Affairs Canada, 1983-. Library has: 1985-.

Canadian Credit Review. Montreal: Canadian Bond Rating Service, 1984-. Library has: v. 1, no. 9, 1985-.

Canadian Human Rights Advocate. Downsview, Ont.: Canadian Human Rights Reporter, v. 1, 1984-.

The Corpus Legislative Annual. Don Mills, Ont.: Corpus Information Services, 1985-.

Index to the Code of Federal Regulations. Bethesda, Md.: Congressional Information Service, 1978-. Library has: 1984-.

The Journal of Commonwealth and Comparative Politics. London: F. Cass, 1974-. Library has: v. 23, 1985-.

Journal of Public Economics. Amsterdam: North-Holland Publishing, 1972-. Library has: v. 26, 1985-.

Ottawa's Senior Executives Guide. Ottawa: Communications Nova Plus, 1984-.

Polity: The Journal of the Northeastern Political Science Association. Amherst, Mass.: The Association, 1968-. Library has: v.17, no. 4, 1985-.

Public Productivity Review. New York: National Centre for Productive Public Management, 1975-. Library has: v. 8, no. 4, 1984-.

Purdon's Pennsylvania Statutes Annotated. Philadelphia: George T. Bisel/ St. Paul, Minn.: West Publishing, 1963-. Library has: 1985-.

Vector Union Report. Toronto: Vector Public Education, v.1, 1985-.

The Weekly Digest of Civil Procedure. Agincourt, Ont.: Carswell, v. 1, 1985-.

Reference Works

Encyclopedia of American Political History: Studies of the Principal Movements and Ideas/Jack P. Greene, editor. 3 vols. New York: Scribner, 1984.

Encyclopedia of Bioethics/Warren J. Reich, editor. 2 vols. New York: Macmillan, 1982.

The Guide to American Law: Everyone's Legal Encyclopedia. 12 vols. St. Paul, Minn.: West Publishing, 1983-1985.

Appendix D

Estimates and Expenditures
($000s)

	Fiscal Year 1984/85	Fiscal Year 1985/86
Estimates		
Salaries and Wages	$2,194.2	$2,513.7
Employee Benefits	380.3	421.4
Transportation and Communications	35.4	37.6
Services	283.7	291.2
Supplies and Equipment	489.0	528.8
Recoveries	(1.2)	(1.5)
TOTAL	$3,381.4	$3,791.2
Expenditures		
Salaries and Wages	$2,137.7	2,377.8
Employee Benefits	300.8	341.4
Transportation and Communications	31.2	28.9
Services	211.5	233.2
Supplies and Equipment	524.9	591.8
Recoveries	(3.0)	(3.0)
TOTAL	$3,203.1	3,570.1

Appendix E

Statistical Summary: Information and Reference Services

	Fiscal Year 1984/85	Fiscal Year 1985/86	Percentage Change 1984/85 - 1985/86
Circulation			
Loans:			
Monographs	3,059	3,347	9.4
Government Publications	1,908	2,821	47.9
Newspapers	133	132	(0.8)
Periodicals (Restricted)	201	186	(7.5)
Videotapes	0	4	--
Other (Uncatalogued items)	113	102	(9.7)
Total	5,414	6,592	21.8
Interlibrary Loans			
Borrowed - Volumes	253	236	(6.7)
Borrowed - Photocopies (items)	498	611	22.7
Loaned - Volumes	308	312	1.3
Loaned - Photocopies (items)	180	208	15.6
Total items (excludes unfilled requests)	1,239	1,367	10.3
In-Library Use			
Monographs	29,668	36,933	24.5
Government Publications	63,496	70,960	11.8
Current Data Files Consulted	4,569	6,899	51.0
Microforms			
Microfiche (sheets)	1,597	1,025	(35.8)
Microfilm (reels)	1,427	914	(35.9)
Videotapes	38	91	139.5
Periodicals	10,731	11,047	2.9
Articles Supplied by Photocopy			
Periodical Contents			
Articles Requested	4,084	5,027	23.1
Pages Photocopied	28,588	35,189	23.1
Periodical Selections			
Articles Requested	1,346	1,374	2.1
Pages Photocopied	12,114	12,366	2.1
Reference			
Inquiries	14,417	16,030	11.2
Computer Searches	882	1,130	28.1
Bibliographies Compiled	7	21	200.0
Current Awareness Services (issues)			
Periodical Contents	51	49	(3.9)
Periodical Selections	12	12	0.0
Selected New Titles	10	9	(10.0)
Courier Service (trips)	1,180	1,457	23.5
Library Tours (groups)	26	77	196.2

Appendix F

Statistical Summary: Press Clipping Service

	Fiscal Year 1984/85	Fiscal Year 1985/86	Percentage Change 1984/85 - 1985/86
Number of Clippings Distributed	1,486,554	1,734,055	16.6
Number of Clients (31 March)	140	170	21.4

Appendix G

Statistical Summary: Legislative Research Service

	Fiscal Year 1984/85	Fiscal Year 1985/86	Percentage Change 1984/85 - 1985/86
Projects Completed by Source of Request:			
Individual Members	247	309	25.1
Committees	138	213	54.3
Senior Assembly Officials	45	42	(6.7)
Other	36	29	(19.4)
TOTAL	466	593	27.3
Number of Committee Meetings Attended	194	434	123.7
Number of Titles of Current Issue Papers Published	9	15	66.7
Requests for Current Issue Papers	683	1,293	89.3
Number of Titles of Research Reviews Published	3	5	66.7
Requests for Research Reviews	260	473	81.9
Number of Info Kits Published	n/a	3	--
Requests for Info Kits	n/a	339	--

Appendix H

Statistical Summary: Collections

	31 March 1985	31 March 1986	Percentage Change 1984/85 1985/86
Library Holdings			
Volumes			
Monographs	78,061	80,737	3.4
Government Publications. [1]	n/a	n/a	--
Periodicals (bound)	8,048	7,087	(11.9)
Current Data File			
Files	1,953	2,275	16.5
Microforms			
Microfiche (sheets)	553,926	617,463	11.5
Microfilm (reels)	7,187	7,404	3.0
Audio-visual Materials			
Videotape Cassettes (programs)	496	623	25.6
Sound Cassettes	65	75	15.4
Films	5	6	20.0
Maps	535	361	(32.5)
Serials Currently Received [2]			
Periodicals	799	824	3.1
Newspapers	294	295	0.3
Other Serials	1,434	1,520	6.0

	Fiscal Year 1984/85	Change Year 1985/86	Percentage Change 1984/85 1985/86
Bibliographic Searches (titles)	9,333	7,247	(22.4)
Gifts Processed (volumes)	7,336	10,146	38.3
Withdrawals			
Monographs (volumes)	1,836	889	(51.6)
Serials (volumes)	1,870	7,373	294.3
Maps	1,220	210	(82.8)
Government Publications (volumes)	5,668	620	(89.1)
Microforms	1,471	409	(72.2)

1 The Legislative Library has tens of thousands of government publications but has not done a volume count in recent years

2 Titles, including microforms

Appendix I

Statistical Summary: Technical Services

	Fiscal Year 1984/85	Fiscal Year 1985/86	Percentage Change 1984/85 - 1985/86
Acquisitions			
Orders Placed	4,137	3,765	(9.0)
Items Received:			
Books (volumes)	2,845	2,739	(3.7)
Serials (titles)	182	187	2.7
Newspapers (titles)	1	2	100.2
Government Publications (items, excluding microforms)	49,512	48,852	(1.3)
Microfiche (sheets)	71,787	63,537	(11.5)
Microfilm (reels)	269	217	(19.3)
Other - Maps	0	36	--
Other - Audio Cassettes	16	0	--
Cataloguing			
Items Catalogued			
Books (titles)	2,802	6,575 [1]	134.7
Books (volumes)	2,959	7,029 [1]	11.4
Periodicals (titles)	149	172	15.4
Serials (titles)	448	36	(92.0)
Government Publications (titles)	11,078	12,693	14.6
Government Publications (volumes)	26,938	20,782	137.5
Microfiche (titles)	307	135	(56.0)
Microfilm (titles)	5	9	80.0)
Maps	101	117	15.8
Binding			
Items Bound (volumes)	2,003	860	(57.1)
In-library Processing (volumes)	3,071	3,490	13.6
Databases			
Number of Records in Master Database	39,149	65,587	67.5
Number of Records in Authorities Database	11,651	27,622	137.1

1 Includes shelflist conversions.

Appendix J

Statistical Summary: Checklist and Catalogue Service

	Fiscal Year 1984/85	Fiscal Year 1985/86	Percentage Change 1984/85 - 1984/85
Items Catalogued	3,164	3,707	17.2
Items Listed in Monthly Checklist	2,681	3,309	23.4
Depository Items	977	977	---
Items Received from Publications Warehouse	1,911	2,175	13.8
Items Received from Other Sources	770	1,134	47.3
Items Microfiched	589	735	24.8
Cataloguing in Publication (CIP)	57	86	50.9

Appendix K
Publications

1. Current Issue Papers

Eichmanis, John. **Minority Government.** C-37. May 1985. 12 p.

Flavelle, Lucinda. **The Equality Rights Provision of the Canadian Charter of Rights and Freedoms.** C-35. May 1985. 21 p.

Fooks, Cathy. **The Changing Face of Parliament: The Use of Computers in Modern-Day Legislatures.** C-42. November 1985. 23 p.

———. **Extra Billing: Provincial Comparisons.** C-43. January 1986. 24 p.

Fritz, Helen. **The Timing of Elections in Canada.** C-31. May 1985. 17 p.

Gardiner, Elizabeth. **Ontario's Legislative Building.** C-36. May 1985. 14 p.

Kaye, Philip. **Dissolution of the Legislature: Status of Members.** C-40. December 1985. 12 p.

———. **High Speed Police Chases.** C-32. May 1985. 19 p.

Madisso, Merike. **Assets under Ontario's Family Law Reform Act: Problems and Options for Reform.** C-33. May 1985. 14 p.

Neufeld, David. **Acid Rain in Ontario.** C-44. January 1986. 37 p.

Nigro, Albert. **Public Opinion Polls and Elections.** C-30. May 1985. 11 p.

Richmond, Jerry. **Emergency Planning in Ontario.** C-38. July 1985. 20 p.

Smith, Cynthia and Gardner, Robert. **Historical and Comparative Background Information on the Public Funding of Separate Schools.** C-34. May 1985. 14 p.

Traficante, Fernando. **The Arguments For and Against Free Trade.** C-41. December 1985. 31 p.

———. **The Restructuring of the Canadian Financial System.** C-39. July 1985. 35 p.

2. Research Reviews

Gardner, Robert. **Public Funding of Private Schools in Other Provinces.** R-20. May 1985. 6 p.

Malcolmson, Patrick. **The Selection of Party Leaders.** R-21. January 1986. 11 p.

3. Bibliographies, Reading Lists and Catalogues

Faulkner, Mary S. **Free Trade Relations Between Canada and the United States.** May 1985. 9 p.

Krueger, Donald R. **Legislative Process in Ontario.** July 1985. 5 p.

———. **Ontario Cabinet.** July 1985, 5 p.

———. **Parliaments and Information Technology.** October 1985. 4 p.

-------. **Separate School Legislation.** May 1985. 8 p.

Leja, Ilga. **Minority Government.** May 1985. 8 p.

-------. **Minority Government in Canada, 1867-1985: A Chronology.** June 1985. 4 p.

-------. **Minority Government in Ontario, 1867-1985: A Chronology.** July 1985. 4 p.

Park, Mary Jane. **High-Speed Police Chases.** August 1985. 2 p.

-------. **Separate School Funding.** May 1985. 17 p.

-------. **Violence Against Women.** May 1985. 20 p.

Clarkson, Thora K., ed. **Selections from the Canadiana Collection of the Ontario Legislative Library.** Toronto: Ontario Legislative Library, 1986. 72 p.

4. **Serials**

Annual Report of the Director, Legislative Library, Research and Information Services, 1984/85. Toronto, 1985.

Canadian Legislative News. v. 2, no. 1, 6 June 1985 - v. 2, no. 6, December 1984.

Features, v. 3 no. 1, July 1985 - v. 4, no. 3, March 1986.

Memo to Members, no. 14, May 1985 - no. 16, January 1986.

Ontario Government Publications Annual Catalogue 1984. Toronto: Ministry of Government Services, 1985. 345 p. Compiled and edited by the Checklist and Catalogue Service of the Ontario Legislative Library.

Ontario Government Publications Monthly Checklist of Titles Received = Publications du gouvernement de l'Ontario, liste mensuelle des titres reçus. v. 15, no. 1 (January 1985) - v. 15, no. 12 (December 1985). Toronto: Ministry of Government Services. Compiled and edited by the Checklist and Catalogue Service of the Ontario Legislative Library.

Periodical Contents, no. 238, 5 April 1985 - no. 287, 27 March 1986.

Periodical Selections, v. 7, no. 1, April 1985 - v. 7, March 1986.

Press Highlights. 7 issues.

Selected New Titles, v. 7, no. 1, April 1985 - v. 7, no. 9, February 1986.

Status of Bills, no. 1, 12 June 1985 - no. 22, 19 February 1986.

5. Other Publications

Eichmanis, John and White, Graham. "Government by Other Means: Agencies, Boards and Commissions". In **The Government and Politics of Ontario.** 3d ed. Toronto: Nelson Canada, 1985. pp. 82-99.

Land, Brian. "Associations". In **The Canadian Encyclopedia,** Edmonton: Hurtig Publishers, 1985. pp. 109-110.

———. **Directory of Associations in Canada.** 7th ed. Toronto: Micromedia Limited, 1986. 448 p.

———. "Parliamentary Papers of the Ontario Legislative Assembly". input 7 (January 1986): 2-5.

———. **Sources of Information for Canadian Business.** Ottawa: The Canadian Chamber of Commerce, 1985. 108 p.

Nigro, Albert. "Queen's Park" column in **Ontario Lawyers Weekly**, September 1985-.

Stoksik, Pamela. "Library Consulting at the Ontario Legislative Library". **Infomediary** 1 (June 1985): 41-44.

Appendix L

Library Serials

. **Automation Alert,** published bi-weekly, provides a selection of periodical articles dealing with computers and office automation. Members may request photocopies of articles listed by completing the form included with each issue and returning it to the Library.

. **Periodical Contents,** which photocopies the current tables of contents in 50 key journals, is published weekly. Members may request photocopies of articles listed by completing the form included with each issue and returning it to the Library.

. **Periodical Selections,** published monthly, features a selection of recent articles in magazines and journals arranged by subject. Members may request photocopies of articles listed by completing the form included with each issue and returning it to the Library.

. **Status of Bills Report,** published weekly when the House is sitting, records the progress of Bills through three readings, committee stage, royal assent and proclamation, and provides an index to bills by subject.

. **Selected New Titles,** which lists new books and reports added to the Library by subject, is published ten times a year.

. **Canadian Legislative News,** published weekly when the House is sitting, summarizes news from other provincial legislatures in Canada.

. **Press Highlights,** which selects news stories from Ontario newspapers on significant events and issues, is published as required.

. **Current Issue Papers** are analytical reports on topics of special interest prepared by the Legislative Research Service for distribution to Members.

. **Research Reviews,** prepared by the Legislative Research Service for distribution to Members, are short papers dealing with a wide range of subjects of current interest.

. **Info Kits,** published from time to time, provide in-depth treatment of topics of special interest to legislators.

. **Features,** an in-house newsletter issued monthly, records new developments relating to the Geac online catalogue.

. **The Ontario Government Publications Monthly Checklist of Titles Received/Publications du gouvernement de l'Ontario Liste mensuelle des titres reçus,** compiled and edited by the Checklist and Catalogue Service of the Legislative Library and published by the Ministry of Government Services, identifies new publications and indicates whether they are priced or free. It is cumulated into the **Ontario Government Publications Annual Catalogue,** also published by the Ministry of Government Services.

. The **Annual Report of the Executive Director of the Legislative Library,** tabled in the House each year in accordance with Standing Order 131, reviews major library developments in detail.

. **Memo to Members,** an update of Library developments and services, is published irregularly.

Appendix M

Newspapers Monitored and Clipped

	Brantford Expositor	
	Hamilton Spectator	(m)
	Kingston Whig-Standard	
	Kitchener-Waterloo Record	
	London Free Press	(m)
	North Bay Nugget	
	Oshawa Times	
	Ottawa Citizen	(m)
	Ottawa Le Droit	(m)
	Peterborough Examiner	
	Sault Ste. Marie Star	
	St. Catharines Standard	
	Sudbury Star	(m)
	Thunder Bay Chronicle-Journal	
*	Toronto Globe and Mail	(m)
*	Toronto Star	(m)
*	Toronto Sun	(m)
	Windsor Star	(m)
*	The Financial Post	(m)
*	The Financial Times of Canada	

* All major articles from these newspapers are clipped and retained in the Current Data File in the Legislative Library.

(m) These newspapers are retained permanently on microfilm in the Legislative Library.

Appendix N

Committee Participation by Members of the Legislative Research Service

1. Standing Committees:

Administration of Justice
(As required)

Principal Research Officer — Barbara Cotton

General Government

Principal Research Officer — Bob Gardner
Alternate Research Officer — Cathy Fooks

Members Services
(As required)

Principal Research Officer — Lucinda Flavelle

Ombudsman

Principal Research Officer — Merike Madisso
Alternate Research Officer — Philip Kaye

Procedural Affairs and Agencies, Boards and Commissions

Principal Research Officer — John Eichmanis
Alternate Research Officer — Pat Malcolmson

Public Accounts

Principal Research Officer — Helen Fritz
Alternate Research Officer — Cynthia Smith

Regulations and Private Bills
(As required)

Principal Research Officer — Philip Kaye

Resources Development
(As required)

Principal Research Officer — Merike Madisso

Social Development

Principal Research Officers — Bob Gardner, Albert Nigro
Alternate Research Officer — Pat Malcolmson

2. Select Committees:

Economic Affairs

Principal Research Officer — Fernando Traficante
Alternate Research Officers — Barbara Cotton, David Neufeld

Energy

Principal Research Officer — Jerry Richmond
Alternate Research Officer (to 31/12/85) — David Neufeld
Alternate Research Officer (from 2/1/86) — Beth Ward

Appendix O

Staff Roster*

(1 April 1985 - 31 March 1986)

Executive Director's Office

Executive Director:	R. Brian Land, B.A., M.A., B.L.S., M.L.S.
Executive Coordinator:	E. Patricia Hay, B.A., B.P.H.E., B.L.S., M.L.S.
Administrative Assistant:	Charlotte Chic (Promoted 1 January 1986)
Senior Accounts Clerk	Margaret Chomik (Promoted 1 October 1985)
Accounts Clerk	Sumi Johnson

Information and Reference Services

Head:	Mary E. Dickerson, B.A., B.L.S., M.L.S.
Assistant Head:	Susan Waintman, B.A., M.L.S.
Librarians:	Margaret Allan, B.A., B.L.S., 1 April 1985 - 7 March 1986 (part-time; contract)
	Carolyn Barnes, B.A., M.L.S., (Seconded from Checklist and Catalogue Service 26 August - 31 March 1986)
	Eleanor Barnes, B.A., B.L.S.
	Donna Burton, B.A., M.L.S. (Transferred from Collections Development 16 December 1985)
	Mary Faulkner, B.A., M.S.
	Mary Fisher, B.A., M.L.S. 1 April 1985 - 31 March 1986 (part-time; contract)
	Donald Krueger, B.A., M.L.S. (Resigned 24 October 1985)

* Excludes G.O. Temporary Staff

Information and Reference Services (Continued)

Debra Forman, B.A., M.A., M.L.S.

Robert Gardner, B.A., M.L.S.

Elizabeth Sharp, B.A., M.L.S., 6 January - 31 March 1986 (contract)

Technicians and Other Support Staff:

Rosamond Austin, B.A., Reference Assistant

Beverley Bennett, Information and Reference Clerk

Ann Benson, B.A., Periodicals/Microform Technician

Bradley Borg, Clerk Assistant, 9 December 1985 - 31 March 1986 (contract)

Roy Calcagno, B.A., Clerk Assistant (seconded to Office of the Clerk, 18 November 1985)

Estelita Chan, B.A., M.Ed., Periodicals/ Audiovisual Technician

Denise M. Debney, Senior Word Processor Operator

Margherita DiConza, General Clerk/Cleaner

Dominic Fenech, B.Sc., Research Reference Unit Clerk, 27 November 1985 - 31 March 1986 (contract)

Natalie Litwin, B.A., Reference Assistant

Mary Maleki, Circulation Technician

Heather Murray, Current Data File Technician

Nancy O'Shea, B.A., Senior Circulation Technician

Mary Jane Park, B.A., Reference Assistant

Rosa Pierre, Clerical Assistant

Rosie Salvo, Senior Current Data File Technician

Vedi Singh, Current Data File Technician

Information and Reference Services (Continued)

Driver/Messenger:	Brian Bailie, 1 April 1985 - 31 March 1986 (contract)
Student Assistants:	Caroline Banz, 9 September 1985 - 31 March 1986 (part-time)
	Alastair Boyd, 6 May 1985 - 31 March 1986 (part-time)
	Alina D'Wonnik, 7 October 1985 - 31 March 1986 (part-time)
	Jane Etherington, 18 September 1985 - 31 March 1986 (part-time)
	Jill Fraleigh, 24 September 1985 - 31 March 1986 (part-time)
	Susan Lipsey, 6 May - 23 August 1985
	Richard Morawetz, 3 January - 31 March 1986 (part-time)
	Audrey Russell-Nixon, 21 May - 30 August 1985

Press Clipping Service

Manager:	J. Robert Johnson (Appointed 17 March 1986)
	Karen Wierucki, B.A., M.L.S. (Resigned 24 January 1986)
Assistant Manager:	Susan Colley, B.Sc.
Clerical Staff:	Erica Bene
	George Britton
	Mary Bull
	Winnifred Cooke
	Nancy Cummings
	Margaret Heslin
	Mary A. Pinto
	Ellie Rodden

Press Clipping Service (Continued)

Student Assistants:

Caroline Banz, 1 April - 30 April 1985 (part-time); 13 May - 30 August 1985

Michael Liddell, 12 February - 31 March 1986 (part-time)

Legislative Research Service

Chief:

Cynthia M. Smith, B.A., M.A., B.L.S., M.L.S.

Assistant Chief:

Robert Gardner, B.A., M.A., Ph.D.

Research Officers:

Barbara Cotton, B.A., LL.B., 23 September 1985 - 31 March 1986 (Contract)

John Eichmanis, B.A., M.A., M. Phil.

Kathleen Finlay, B.A., M.A. (resigned 22 May 1985)

Lucinda Flavelle, B.A., M.A.

Catherine Fooks, B.A., M.A., 25 September 1985 - 30 April 1986 (contract)

Helen Fritz, B.A., M.A.

Elizabeth Gardiner, B.A., M.E.S. (resigned 31 May 1985)

Philip Kaye, B.A., LL.B.

Merike Madisso, B.A., M.A., B.Ed., LL.B.

Patrick Malcolmson, B.Ed., M.A. (appointed 8 July 1985)

David Neufeld, B.A., M.A., (appointed 22 July 1985)

Albert Nigro, B.A., LL.B.

Jerry Richmond, B.A., M.A. (York), M.A. (U.B.C.)

Fernando Traficante, B.A., M.A.

Elizabeth Ward, B.A., M.P.A. 16 September 1985 - 30 April 1986 (Contract)

Legislative Research Service (Continued)

Research Assistant:	Elaine Campbell, B.A.
Office Manager:	Kirsten MacDonell (Appointed 3 March 1986)
Secretary:	Pirinka P. Macleod (resigned 9 July 1985)
Word Processor Operators:	Lesley Dee Dylan
	Anna Tsaparis (Appointed 6 January 1986)
	Elaine Watson (Resigned 25 October 1985)

Collections Development

Head:	Thora K. Clarkson, B.A., B.L.S.
Librarian:	Donna Burton, B.A., M.L.S. (Transferred to Information and Reference Services 16 December 1985)
	Brian Tobin, B.A., M.L.S. (Appointed 27 January 1986)
Technicians:	Hatim Khambalia, 17 February - 28 March 1986 (contract)
	Assunta Molino
	Deborah Salisbury, B.A.
Student Assistants:	Joyce Meadows, 16 September 1985 - 31 March 1986 (part-time)
	Susan Schaeken, 13 May - 30 August 1985
	Elizabeth Stewart, 4 November 1985 - 31 March 1986 (part-time)
OCAP Trainee:	Patrick Savard, 6 May - 16 August 1985

Technical Services and Systems

Head:	Pamela Stoksik, B.A., B.L.S.
Librarians:	Janice Cole-Mabee, B.A., M.L.S.
	Lynn Morgan, B.A., M.L.S.
	Philip M. Oxley, A.B., M.A., M.L.S., Ph.D.

Technical Services and Systems (Continued)

Rohini Tiwari, B.A., M.L.S. 19 August 1985 - 31 March 1986 (contract)

Tom Townsend, B.A., M.L.S.
10 February - 31 March 1986 (contract)

Annemarie Toth-Waddell, B.A., M.L.S.

Marilyn Y. White, B.A., B.L.S.

Technicians and Other Support Staff:

Lynn Allison, Acquisitions Technician (Transferred 21 October 1985)

Waltraud Al-Zain, B.A., Cataloguing Assistant

Christine Broster, B.A., Acquisitions Technician (Resigned 15 September 1985)

Wayne Burton, Cataloguing Assistant

Dawn Campbell, Cataloguing Assistant

Surita Dey, Acquisitions Technician (Resigned 24 October 1985)

Lori Erwin, Systems Assistant (Promoted 1 August 1985)

Audrey Harrison, Data Entry Clerk, 1 April - 20 October 1985 (contract); (appointed 21 October 1985)

Ann Haworth, Data Entry Clerk, (Appointed 15 April 1985)

Julia Jhaveri, B.A., Data Entry Clerk

Cathy Misener, Data Entry Clerk, 18 November 1985 - 31 March 1986 (contract)

Rose Ocampo, B.S.S.W., M.A., Senior Acquisitions Technician

Lynda O'Connor, Receptionist/Typist

Ruth M. Patterson, Acquisitions Technician
2 December 1985 - 31 March 1986 (contract)

Merle Ramdial, B.A., Acquisitions Technician 1 April - 3 November 1985 (contract); (Appointed 4 November 1985)

Technical Services and Systems (Continued)

Donna Smith, Cataloguing Assistant (Resigned 22 February 1985)

Kimberley Turner, B.A., M.A., Cataloguing Assistant (Appointed 18 March 1985)

Angela Wilke, Senior Government Publications Technician

Student Assistants:

Vickie Cantelon, 21 May - 30 August 1985

Sandra Craig, 17 September 1985 - 31 March 1986 (part time)

Thora Gislason, 9 September 1985 to 31 March 1986 (part-time)

Margot MacNaughton, 12 November 1985 - 31 March 1986 (part-time)

Katherine More, 29 April - 30 August 1985

Esther Wines, 13 May - 30 August 1985

Checklist and Catalogue Service

Manager: Linda L. Reid, B.A., B.L.S., M.L.S.

Librarians: Carolyn Barnes, B.A., M.L.S. (Seconded to Information and Reference Services 6 August 1985)

Helen Segal, B.A., M.L.S., 29 July 1985 - 31 March 1986 (contract)

Administrative Clerk: Pulver Zajfman

Library Technician: Donna Stellar

Summer Student: Beth Kirkwood, B.A., 31 May - 30 August 1985